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FILE 04/11/1
24 AUG 1966

MEMORANDUM FOR: Director of Finance

SUBJECT : Proposed Revisions of Regulations HR []
Reimbursement for Use of Taxicabs for TDY Personnel
in the United States

25X1

1. I have considered your proposal to amend the Headquarters [] Regulations pertaining to use of taxicabs for commuting between place of lodging and place of business while traveling on temporary duty in the Headquarters area and it occurs to me again that we may be proposing another more restrictive change to the regulations in response to a specific problem which may be caused by only a few individuals who have abused a travel benefit.

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2. As a matter of principle, I believe we should make every possible effort to avoid a patchwork approach to regulations realizing, of course, that we shouldn't have to completely rewrite a section of the regulations each time a change is required but we should carefully control and limit the patches to those instances where there is a justifiable and general requirement. In this particular instance we are proposing a more restrictive policy and before going forward with its processing, I would like to know more about the incidence of abuse. Is it characteristic of TDY travelers to the Headquarters area that they charge taxi fares at the rate of \$10 per round trip on their travel vouchers? What percentage of TDY travelers submit this kind of claim, or how many have done so during the past three to six months? In other words, what is the justification for making this change to impose a more restrictive policy on TDY travel benefits to the Headquarters area?

3. Unless we have actual data thoroughly justifying the need for the more restrictive policy you propose, I feel that we should not process this change at this time, or until we do have information which demonstrates clearly that it is warranted.

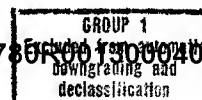
SIGNED Alan M. Warfield

Alan M. Warfield
Assistant Deputy Director
for Support

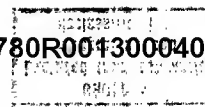
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